



THE EXAMINATION APPLICATION CHECKLIST

✓ Read the entire Medical Science Liaison-Board Certification (MSL-BC®) Handbook

<https://www.themsls.org/download-msl-bc-candidate-handbook/>

✓ Verify Your Medical Science Liaison Society Membership Status

<https://www.themsls.org>

Please note: The membership discount applies ONLY to professional-level members. Membership IS NOT required to participate.

✓ Submit Your Application

<https://members.themsls.org/events/EventDetails.aspx?alias=MSL-BC-Application>

All required elements (application, supporting documentation) must be submitted at the same time.

✓ Confirm the following:

- An acknowledgement of the candidate's application status will be provided via email within 3 weeks of receipt of the application.
- If not approved and you wish to appeal, refer to the Eligibility Appeal section for further instructions.
- If approved, an Authorization to Test letter (ATT) will be included in the acknowledgement email regarding the candidate's application status. The ATT will include instructions on how to complete the payment, schedule the exam date with ProctorU, and other details about the exam.
- If you are approved, you will have three (3) weeks from date of approval to schedule and complete the exam.
- After approval and the candidate has completed the online registration process with ProctorU, an electronic confirmation will be sent to the candidate containing the candidate's name, identification number, the date/time of the test, and the name of the test. Candidates must possess a webcam and high-speed internet connection in order to take the certification examination.

✓ Review

Completing the online application indicates that you have read and understand the entire candidate handbook including all policies.